

Chief Sepass Theatre

Langley Fine Arts School

Booking Information - Pricing by the hour

Category

Performance average \$110.00 per hour for local non-profit organizations and pricing increases with out of area and for-profit organizations.

Conference/ church less than \$100.00 per hour

Please contact the theatre for exact pricing (based on your category and needs.)

Additional costs

Auxiliary Facilities

Rate

Woodshop Studio Theatre / Rehearsal Room \$8.00 per hour

Kitchen \$8.00 per hour

Music Studios (3) \$8.00 each / per hour

Dance Studios (2) \$8.00 each / per hour

Weekend custodial (required) \$140 flat rate

Advanced set-up (prior to rental) \$50 / per hour

Please take into account set-up and take down time when booking your rental. This includes all theatre equipment, set, and costumes. Your account will be billed by the half hour for any time overage during your rental.

If interested in booking our facility please download and fax us a rental application or call us directly.

Pdf rental application - (web note: see last page of this section)

Chief Sepass Theatre

Langley Fine Arts School

Booking Procedures

Arranging a Booking

Before a booking can be confirmed with the Langley Fine Arts School, it is necessary for the renter to contact the Theatre Manager in order to determine the nature of the booking and the staffing required. (Tour available upon request)

Deposit to Confirm a Booking

To confirm a rental engagement, a non-refundable deposit for 10% or \$200.00 (whichever is greater) must be paid at the time of confirming the booking with the Langley Fine Arts School. This deposit will be credited to the client's rental account.

Security Deposit

A security deposit of 10% or \$250.00 (whichever is greater) will be included in the rental charges, and refunded to the client if no damage or extra charges are incurred.

Pre-Payment of Rental Charges

The total charges payable must be paid prior to all engagements.

Event Liability

The Presenter shall provide written evidence of a minimum of \$2,000,000.00 liability insurance coverage for the benefit of all, including its members, participants, and audience, to be in effect during the load-in, rehearsal, performance, and load-out periods, naming Chief Sepass Theatre, Langley Fine Arts School, School District #35, their agents and employees, as Additional Insured. The Licensor shall reserve the right to waive this requirement, only under signature of the Theatre Manager.

The Presenter shall ensure that all personnel and performers engaged by, or on behalf of, the Presenter shall be covered by Workers' Compensation Insurance or its equivalent where required by law.

Chief Sepass Theatre

Langley Fine Arts School

The Presenter acknowledges that the Chief Sepass Theater, Langley Fine Arts School, School District #35, does not provide insurance for the property of the Presenter, and that the Presenter has been advised to insure its property while such property is in or about the Theatre.

The Presenter acknowledges awareness that the use of any explosive or pyrotechnical device is subject to the regulations of the explosives Branch of Natural Resources Canada, and must be executed by a licensed Pyrotechnician, and any such use is subject to thirty days advanced, written approval of the Theatre Manager. All such uses will require the posting of a minimum of \$5,000,000.00 of liability insurance.

Any use of open flame, other than the simple striking of a match or lighter, is subject to advanced, written approval of the Langley Fire Department.

The Presenter shall be responsible for reporting and paying all fees and royalties imposed by the Society of Composers, Authors and Music Publishers of Canada (SOCAN), or any other performing rights society or body with respect to the performances covered by this license.

The Presenter shall indemnify and save harmless the Chief Sepass Theater, Langley Fine Arts School, School District #35, their agents and employees, from any and all claims, demands, or actions with regard to any matter involving copyright and/or trademark infringement.

The Presenter shall indemnify and save harmless the Chief Sepass Theater, Langley Fine Arts School, School District #35, their agents and employees, from any and all claims, liabilities and costs which arise out of or are in any way connected with the use of the theatre and auxiliary spaces by the presenter or which arise out of or are in any way connected with a breach by the Presenter or any of the terms and conditions of this license.

Chief Sepass Theatre

Langley Fine Arts School

Rental Staffing- *Theatre Staff*

Rehearsal Hours

-chief theatre technician

-lighting operator

-sound operator

(with the Conference/church rate only one technician is provided)

Performance Hours

-chief theatre technician

-Front-of-House Manager

-lighting operator

-sound operator

(with the Conference/church rate only one technician is provided)

(Additional technicians, as hired, at additional expenses.)

Rental Staffing- *Renter's Staffing Obligations*

Renter's FOH Co-coordinator

Box Office Staff 2 (minimum)

Ushers 2 (minimum)

Ticket Takers 2 (minimum)

Chief Sepass Theatre

Langley Fine Arts School

Backstage Doorperson 1 (minimum)

Regulations & Policies

Access and Deliveries

The renter only has access to the facility for the rental period. Early access for deliveries of scenery, costumes, etc. must be made with the Theatre Manager.

The use of the Lobby and Box Office are not included during rental hours.

Lobby Displays

Arrangements for all lobby displays must be communicated to the Theatre Manager at the time of booking. Display items may not be attached to the walls of the lobby or obstruct any entrances or exits. Display stands and easels are the responsibility of the renter.

Performance Concerns

The inclusion of any special effects, devices, or situations in your performance must be approved at the time of booking with Theatre Manager. Such concerns would include any use of:

Pyrotechnic effects, fog or smoke, animals, engine or motor driven devices, open flame, projections, liquids (including water), attachment of devices to stage floor, firearms, strobe lights, flying or performers.

Concession

The renter may operate a concession within the lobby, selling only approved food items.

Alcoholic beverages may NOT be served under any circumstances in the Chief Sepass Theatre Complex.